

- 5) Have an understanding of the ethical standards and regulations governing the practice of clinical psychology and current issues in the area
- 6) Be able to gauge their personal fit with the field of clinical psychology

5.0 EVALUATION

ASSIGNMENTS	DEADLINES	GRADE
Test 1	<u>February 07</u> - during class time	30%
Test 2	<u>March 14</u> – during class time	40%
Final Exam	As scheduled during final exam period	30%

5.1 TESTS and EXAMS

The midterm tests and final exam will test knowledge of the lecture and textbook material and will be multiple-choice in format. Tests and exams are **not** cumulative. Students are responsible for material covered in the lectures as well as the assigned chapters in the text. No “electronic aids” are allowed in exams.

6.0 CLASSES AND READINGS (please read carefully)

Classes may include lectures, films, etc., and may be used to present material **not** contained in the textbook. No attempt will be made to cover all the assigned readings in class time. Students are responsible for reading and understanding the assigned portions of the textbook, even if this material is not covered in the class lectures. The **instructor will not provide lecture notes or copies of overheads** so any student who misses a class is responsible for obtaining the missed information from another student. *My primary goal is to make this course an excellent overall learning experience for you. Take advantage of my office hours. I'm happy to talk with you about content, lectures, exams, study strategies, careers in psychology, etc. Please make an appointment during my office hours or simply stay after class to speak to me!*

6.1 WEBSITE (please visit weekly before the lecture)

A website is available for students to visit. Diagrams, figures, and tables (but **NOT** lecture notes) for the course will be posted weekly for students to copy and bring to lecture. A copy of the course outline and other course-related announcements will be made available at this website as well. The web address is:

www.laurafazakas.com

TENTATIVE LECTURE SCHEDULE

Date	Topic	Readings
Jan. 10	Clinical Psychology: An Introduction	Chapter 1
Jan. 17	Historical Overview	Chapters 2
Jan. 24	Current Issues & Diagnosis and Classification	Chapters 3 & 5
Jan. 31	Assessment Interview	Chapter 6
Feb. 07	<i>MIDTERM TEST 1 (in class)</i>	
Feb. 14	Assessment of Intelligence & Personality	Chapters 7 & 8
Feb. 21	Psychological Interventions & Psychodynamic Therapy	Chapters 11 & 12
Feb. 28	<i>READING WEEK (NO CLASSES)</i>	
Mar. 7	Phenomenological & Cognitive Behavioral Therapies	Chapters 13 & 14
Mar. 14	<i>MIDTERM TEST 2 (in class)</i>	
Mar. 21	Group, Family, and Couples Therapy	Chapter 15
Mar. 28	Child Psychology	Chapter 20
Apr. 04	Health Psychology & Clinical Neuropsychology	Chapters 17 & 18
Apr. 11	Forensic Psychology	Chapter 19
FINAL EXAM (During Final Exam period: Time, date & location TBA)		

7.0 POLICY REGARDING MAKE-UP EXAMS AND EXTENSIONS OF DEADLINES*

If, on medical or compassionate grounds, you are unable to write a term test or final examination or complete course work by the due date, you should follow the instructions below. You should understand that academic accommodation will not be granted automatically on request. Instructors are under no obligation to offer more than one opportunity to write a make-up exam.

You **must** demonstrate to your instructor that there are compelling medical or compassionate grounds that can be documented before academic accommodation will be considered.

Different regulations apply to term tests, final examinations, and late assignments. Read the instructions below carefully. In all cases, action must be taken at the earliest possible opportunity, preferably prior to the scheduled test, examination, or assignment.

MIDTERM EXAMS

1. If you are unable to write a term test, inform your instructor (prior to the scheduled date of the test). If the instructor is not available, leave a message for the instructor on her voicemail. Note: All messages are stamped for date and time by the voicemail system.
2. Be prepared, if requested by the instructor, to provide supporting documentation (see below for information on acceptable forms of documentation). You will be required to provide acceptable supporting documentation for your absence from the original test before a makeup test will be granted.
3. Discuss with the instructor if and when the test can be rescheduled.

FINAL EXAMS

1. You require the permission of the Dean, the instructor, and the chair of the department in question to write a special examination.
2. If you are unable to write a final exam, contact the Academic Counselling Office in the first instance to request permission to write a special final exam and to obtain the necessary form. You should also contact your instructor at this time to let her know your intentions.
3. Be prepared to provide the Academic Counselling Office and your instructor with supporting documentation (see below).
4. You must ensure that the Special Examination form has been signed by the instructor and department chair and that the form is returned to the Academic Counselling Office for approval.

DOCUMENTATION

Personal Illness:

If you consulted Student Health Services regarding your illness or personal problem, you should complete a Records Release Form at the Academic Counselling Office of your faculty. This form will be forwarded to Student Health Services, which in turn, will provide confirmation of the problem to the Academic Counselor. At your request, the Academic Counselor will send confirmation to your instructor(s).

If you were seen by an off-campus doctor, obtain a certificate from his/her office. In either case, the doctor should provide verification of the severity of the illness for the period in question. Notes stating "For Medical Reasons" are not considered sufficient.

In case of Serious Illness of a Family Member: Obtain a medical certificate from the family member's physician.

In Case of Death: Obtain a copy of the newspaper notice, death certificate or documentation provided by the funeral director.

For Other Extenuating Circumstances: If you are not sure what documentation to provide, please ask your instructor or Academic Counselor.

Note: Forged notes and certificates are a scholastic offense and will be dealt with severely (see below).

8.0 POLICY ON ATTENDANCE*

Any student, who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course, will be reported to the Dean (after due warning has been given). On the recommendation of the department concerned, and with the permission of the Dean, the student will be debarred from taking the regular examination in the class.

9.0 POLICY ON CHEATING AND ACADEMIC MISCONDUCT*

Students are responsible for understanding the nature of and avoiding the occurrence of plagiarism and other academic offenses. Students are urged to read the section on Scholastic Offenses in the Academic Calendar. Note that such offenses include plagiarism, cheating on an examination, submitting false or fraudulent assignments or credentials, impersonating a candidate, or submitting for credit in any course without the knowledge and approval of the instructor to whom it is submitted, any academic work for which credit has previously been obtained or is being sought in another course in the University or elsewhere.

Plagiarism: In writing scholarly papers, you must keep firmly in mind the need to avoid plagiarism. Plagiarism is the unacknowledged borrowing of another writer's words or ideas. Students must write their essays and assignments in their own words. Whenever students take an idea, or a passage from another author, they must acknowledge their debt by both quotation marks and in footnotes. Plagiarism is a major academic offense. If you are in doubt about whether what you are doing is inappropriate, consult your instructor. A claim that "you didn't know it was wrong" will not be accepted as an excuse. For more information on university policy on cheating and academic misconduct, please refer to: <http://www.uwo.ca/univsec/handbook/appeals/scholoff.pdf>

**Plagiarism checking: The University of Western Ontario (including King's College) uses software for plagiarism checking. Students may be required to submit their work in electronic form for plagiarism checking.

Also, please note that computer marked multiple-choice exams will be scored using the program "Scan Exam". Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating.

The penalties for a student guilty of a scholastic offence may range from refusal of a passing grade on the assignment, refusal of a passing grade in the course, suspension from the University, to expulsion from the University.

10.0 PROCEDURES FOR APPEALING ACADEMIC EVALUATIONS*

The grounds for an appeal may be one or more of: medical or compassionate circumstances, extenuating circumstances beyond the appellant's control, bias, inaccuracy, or unfairness. All grounds must be supported by a clear and detailed explanation of the reasons for the appeal together with all supporting documentation.

In the first instance, all appeals of a grade must be made to the course instructor (informal consultation). If the student is not satisfied with the decision of the course instructor, a written appeal must be sent to the Department Chair. The deadlines for appeals to the Department Chair are January 31st for Fall Semester marks and June 30 for Winter Semester marks. If the response of the department is considered unsatisfactory to the student, he/she may then appeal to the Dean of the Faculty in which the course of program was taken (with submission of written request). Only after receiving a final decision from the Dean, may a student appeal to the Senate Review Board Academic. A Guide to Appeals is available from the Ombudsperson's Office.

11.0 IMPORTANT DATES

Last date to drop a second-term half-course:	Thursday February 15, 2007
Conference Week:	Mon., Feb. 26 – Fri., Mar. 2, 2007.
Classes end:	Thursday April 12, 2007.
Study Day:	Friday April 13, 2007.
Final Examination Period:	April 14 to April 30 2007.

* Portions of these sections were taken from the following source: Academic Calendar; Academic Handbook of Senate Regulations; and the Department of Psychology Procedures for Appealing Academic Evaluations.

